

outings policy

On occasions the Nursery will organise educational trips that link in with our curriculum planning.

The Nursery will follow this procedure:

- A full risk assessment will be carried out before the visit
- Care is taken at all times to ensure safety throughout
- Travel in the College minibus, driven by an experienced driver, MIDAS qualified
- The use of seat belt and booster seat
- Ensuring maximum seating is not exceeded
- Staff ratios: under 3's - one adult to every two children; over 3's - one adult to every 6 children or higher if necessary
- Access to two mobile phones
- Take essential records and equipment e.g. contact details for children and staff, first aid kit, medication, protective gloves, spare clothing and plastic bags

Prior notice will be given to parent/carers of any trips taking place, parental consent is required.

It may be that parents/carers are asked to make a contribution to the cost of the trip.